



# Admission Application Form

**REGISTRATION NO.** (TO BE FILLED BY COLLEGE)

(TO BE FILLED BY THE STUDENT)

**PERSONAL INFORMATION** (PLEASE WRITE IN BLOCK LETTERS)

Full Name

Sex  F  M

Date of Birth

DD

MM

YYYY

Age

Temporary Address

Permanent Address

Phone Number

Residence

Mobile

E-mail

**PARENT'S DETAILS**

Father's Name

Occupation

Office Address

Phone Number

Email

Mother's Name

Occupation

Office Address

Phone Number

Email

**LOCAL GUARDIAN** (IF OTHER THAN PARENTS)

Guardian's Name

Occupation

Present Address

Phone Number

Mobile

E-mail

## ACADEMIC DETAILS

Level	Institutions	Division	Percentage

## CHOICE OF SUBJECTS

+2

- C. English
- C. Nepali
- C. Accountancy

- Economics
- Hotel Management
- Computer Science

- Business Studies
- Mathematics
- Travel & Tourism

BBA

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BBS

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MBS

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## DECLARATION

I \_\_\_\_\_ certify that the information presented in my application is accurate, complete and honestly presented and has been written by me. I understand and agree that any inaccurate, misleading information or omission will be cause for revoking any offer of admission, or discipline, dismissal or revocable of degree if discovered at a later date. This admission committee may verify any and all parts of my application materials.

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_

## SCHOLARSHIP DETAILS

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Approved by: \_\_\_\_\_

## DISCIPLINARY AGREEMENT

This agreement is signed between Mr./Mrs. ...., son/daughter of Mr./Mrs./Ms. ...., a resident of ..... VDC/ward, City....., the first party and Everest College based in Thapathali, Kathmandu district the second party. This agreement is based on mutual understanding between the two parties, and must not be understood or used as a legal document.

Whereas, this agreement is brought to maintain student and parents/guardians positive attitude towards the college, and vice versa, the agreement must be incorporated by all parties to the contract without exception.

The agreement is to be maintained by the parents, student and Everest College for a period of the student's completion of their academic at Everest College.

Parents support is a must. They are your children, please help them.

The penalty in rupees is not the right choice of Everest College. However, compliance to the rules will discourage the penalty system, which is our primary objective, resulting in student proper discipline as a whole.

### The following terms and conditions must be followed by the parties:

1. The students/parents/guardians shall maintain a very positive attitude towards the college.
2. Parents/guardians must be present when their children needs them or called by the college.
3. Absenteeism is not allowed. Prior information to the college by the parents/guardians must be forwarded. Absenteeism will lead to penalty of Rupees fifty every day. Continuous absenteeism without explanation will lead to expulsion from the college.
4. The above applies to late comers too. However, there shall be no penalty for three days, and only warning will be given. However, after the three strikes, it will be treated like absenteeism but students will be allowed to continue their classes for the day.
5. Students must refrain from class bunking. If caught, warning is given; continuation of such act will lead to suspension or even expulsion.
6. Students must appear regularly for their examination. There will be unit examinations, and four terms examinations. Failure to appear for the examination without prior information shall lead to a penalty of Rupees three hundred per subject.
7. If a student fails in the term examination, he/she must sit down for the re-examination. The student must pay rupees one hundred for the re-examination. If the student misses the opportunity, he/she will pay a penalty of rupees three hundred again.
8. Every term results will be distributed to the parents/guardians. The date will be informed to the student.
9. If the student fails in every examination conducted by the college, the student may be barred from taking the board examination.
10. The students must wear proper attire, as provided by the college, at all times during the school hour. Improper dress code by the students will be rejected and sent back home. This means the students will be marked absent.
11. Students shall not have long hair during the school year. Parents are advised to ask their son/daughter to cut their hair at regular intervals. Any color in the hair is not recommended. Rings and ornaments in any part of the body are also prohibited.
12. Any misbehavior, or misconduct, by the students inside the college premises or within the college area will be taken very seriously. We will provide adequate warning and counseling. Even then, the non-cooperative continues, action to the point of expulsion will be considered.
13. Parents/guardian are advised to pay their ward's due on time. Failure on this, will lead to penalty of Rupees One Hundred every month.
14. The admission fee won't be refunded, once student is admitted.
15. Parents/guardian must also bear all forms of tax, and fees as imposed by the Government of Nepal, or any institution of its belonging other than the college fees structure. This includes all fees by the Higher Secondary Education Board (HSEB) and TU. The college is not liable for these payments.
16. Parents/guardians are free to inquire about their student's academic or any progress with the coordinator or any authorities upon appointment.
17. Besides the above mentioned, the student/parent/guardian any negative impact to the college in whatsoever form will not be tolerated.

We have understood, agreed and accepted the terms and conditions as put forth to us. We will cooperate with the authorities in maintaining the standard as proposed by Everest College in our ward's best interest. By putting forth our signatures below, we have confirmed our position in this agreement, and abide to stand by it.

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**Parent/Guardian**

Name:  
Phone (R):  
Phone (O):  
Mobile:

\_\_\_\_\_  
**Student**

Name:  
Mobile:

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**Everest College**

Name:  
Designation:



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Under the new management.